

DEBT COLLECTION* ACTING FOR CREDITOR UP TO £100,000 BANKRUPTCY PROCEEDINGS AGAINST INDIVIDUALS UNDEFENDED CASES UP TO FIRST HEARING OF PETITION FEES AND DISBURSEMENTS (INCLUDING VAT)

Hourly Rates of our personnel who may be dealing with your claim range from £200-£350 plus VAT.
The fee ranges below reflect the varied nature of the work, the time to carry out the work and the seniority of the person carrying out the work.

<u>Fees including VAT</u>	<u>Fee Range</u>	<u>Work Included</u>
(A) Letter of Claim £90 - £120	(A) (i) Taking your instructions and reviewing papers (ii) Preparing Letter of Claim
(B) Instigating proceedings to have debtor made bankrupt£1,680 - £2,940	(B) (i) No settlement being achieved, issuing a Statutory Demand and serving (ii) Receiving no response, presenting and serving a Bankruptcy Petition (iii) Preparing relevant court documents and filing a hearing bundle (iv) Instructing representative to attend first hearing
TOTAL (A) + (B).....	£1,770.00 - £3,060.00	
<u>Disbursements including VAT</u>		
(C) Process Server's fees (Statutory Demand and Petition) £180	<u>Work NOT Included</u> 1. Any work arising from the debtor opposing the Statutory Demand or Petition 2. Negotiations for settlement 3. Where the debtor is out of the jurisdiction 4. Adjourned/further hearings of the Bankruptcy Petition 5. Issues regarding Service where the debtor has more than one address or cannot be located or other problems in effecting personal service
(D) Court Issue fee £302	
(E) Official Receivers Deposit £1,500	
(F) Court Bankruptcy Search fee£45	
(G) Representative fee for attending hearing £120	
(H) Land Charges Bankruptcy Search £4.38	
TOTAL (A) + (B) - (H).....	£3,921.38 - £5,211.38	
<u>Optional Additional Disbursements including VAT (per debtor)</u>		
(I) Trace the debtor £90 - £180	
(J) Investigating debtor's financial circumstances £358.80	
GRAND TOTAL (A) – (J).....	£4,370.18 - £5,750.18	
* Excludes debts for rent arrears		