

**UNDISPUTED DEBT COLLECTION* - ACTING FOR CREDITOR UP TO £100,000
NO PROCEEDINGS COMMENCED
FEES AND DISBURSEMENTS (INCLUDING VAT)**

Hourly Rates of our personnel who may be dealing with your claim range from £200-£350 plus VAT.

The fee ranges below reflect the varied nature of the work, the time to carry out the work and the seniority of the person carrying out the work.

Fees including VAT

	<u>Fee Range</u>
(A) Letter of Claim.....	£90 - £120
(B) Obtaining Settlement.....	£120 - £840
TOTAL (A) + (B).....	£210 - £960

Optional Additional Disbursements including VAT (per debtor)

(C) Trace the debtor.....	£90 - £180
(D) Investigating debtor's financial circumstances	£358.80
GRAND TOTAL (A) – (D)	£658.80 - £1,498.80

Work Included

- (A) (i) Taking your instructions and reviewing papers
- (ii) Preparing Letter of Claim
- (B) (i) Negotiating settlement terms with the debtor
- (ii) Settling claim assuming up to two hours work

Work NOT Included

1. Any breach of the settlement terms or failure to pay by the debtor
2. Any court proceedings
3. Negotiations exceeding more than two hours of our time
4. Any claim where the debt is disputed

* Excludes debts for rent arrears